

# **BOARD OF COUNTY COMMISSIONER'S**

## **MINUTES October 15, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 15th day of October, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Also present were: Assistant District Attorney James Robertson, David Tinsley, Melinda Duke, Keri Lyles, Denise Ellison, Gayla Sukenis, Valorie Mattheus, Darry Stacy, Rhett Burnett, James Johnson, Jessica Bruha, Susan Moffat and Peggy Laizure.

Rusty Sullivan moved, seconded by George Skinner, to approve the Minutes: of the Regular Meeting of October 9, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by George Skinner, to table County Bid – #HWY-1577 – Four-Month (4) Non-Encumbered Contract for Tires and Tubes. The bid term will be from November 5, 2012 to March 4, 2013. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Minutes: of the Regular Meeting of September 24, 2012.

The vote was: George Skinner, abstain; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Undersheriff Rhett Burnett presented a jail report of 404 prisoners. There are 73 Department of Correction prisoners which 56 have J&Ss.

JOSEPH K. LESTER  
SHERIFF



OFFICE OF THE  
**CLEVELAND COUNTY SHERIFF**  
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October 15, 2012

Commissioner Rod Cleveland  
Commissioner George Skinner  
Commissioner Rusty Sullivan  
203 S. Jones, Suite 260  
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 404.

Thanks,



Rhett Burnett,  
Undersheriff

George Skinner moved, seconded by Rusty Sullivan, to approve the September, 2012 Monthly Report of the following officers:

- a. Shari Kinney, Health Department Howard
- b. Joe Lester, County Sheriff

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved seconded by George Skinner, to approve a Payment of the Invoice from Fellers, Snider, Blankenship, Bailey & Tippens, P.C. for professional services regarding Unverified Taxpayer Demand Letter through September 30, 2012 in the amount of \$4,243.50. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the disposition of the following equipment for the Cleveland County Health Department which was junked:

- a. #1309 Chair
- b. #1310 Chair
- c. #1313 Chair

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the disposition of the following equipment for the Cleveland County Health Department which was transferred to Cleveland County District #3:

- a. #0621 File Cabinet
- b. #0554 Letter File
- c. #0979 File Cabinet
- d. #01005 File Cabinet

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the disposition of state owned equipment in the Judge’s Office which was traded:

- a. L218.203 DC 7600 PC, Computer HP

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to renew a contract between the Cleveland County Assessor and Oracle at a cost of \$771.02. Last year’s cost was \$748.57. The contract is from February 17, 2013 to February 16, 2014.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve a Service Agreement between the Cleveland County Health Department and Shred-it for document destruction services for the Norman and Moore offices. The charge for Norman and Moore is \$7.00 per console – \$90.00 minimum per service. Service will be every two weeks for Norman and every four weeks for Moore. The agreement is for one year beginning October 1, 2012 to September 30, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 450,079.69
T1C	\$ 2,198.72
T2A	\$ 3,890,067.32
T2B	\$ 48,572.05
<u>T3</u>	<u>\$ 1,163,755.30</u>
Total Unrestricted	\$ 5,554,673.08

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-0184 – R2	13-0134 – FF2
13-0230 – B2A	
13-0248 – B2A	13-0096 – T2A
13-0392 – E2	13-0119 – T2A
	13-0711 – T2A
13-0319 – MD1C	13-1098 – T2A
	13-1648 – T2A

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.  
Motion carried.

George Skinner, moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted for the following Departments:

**a. District #1 Warehouse:**

13-2156 – T2A	Del Nero Communications Management, LLC	\$ 900.00
13-2241 – T2A	Vance Brothers, Inc.	\$ 4,300.00

(Clerk’s note: Purchase order read \$4,400.00)

**b. District #2 Warehouse:**

13-2155 – T2A	RTR Environmental	\$ 2,500.00
13-2224 – T2A	Noble Farm & Building Supply LLC	\$ 750.00
13-2228 – T2A	KSM Exchange, LLC	\$ 2,500.00
13-2229 – T2A	P & K Equipment, Inc.	\$ 1,000.00
13-2237 – T2A	T & W Tire	\$ 1,250.00

**c. District #3 Warehouse:**

13-2209 – T2A	Dave’s Small Engine Repair, Inc.	\$ 1,000.00
13-2217 – T2A	Grissoms LLC	\$ 6,700.00
13-2238 – T2A	Mid-West Hose & Specialty	\$ 500.00
13-2239 – T2A	Fleet Pride	\$ 1,000.00
13-2240 – T2A	Perfection Equipment Company, Inc.	\$ 1,000.00

**d. Cleveland County Health Department:**

13-2207 – MD1C	Tara Essinger	\$ 1,000.00
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**e. Cleveland County Sheriff’s Office:**

13-2192 – CFB2	Quality Towing Service, Inc.	\$ 500.00
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**f. Cleveland County Fair Board:**

13-2188 – FF2	Copelin’s Office Center	\$ 750.00
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to **approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>	
a. General Fund	\$ 150,368.01
b. Highway Fund	28,588.20
c. Health Fund	136,660.73
d. Sheriff Service Fee Fund	3,419.63
e. Sheriff Commissary Fund	7,498.43
f. Sheriff Jail Fund	164.00
g. Sheriff Property Forfeiture Fund	2,038.20
h. Sheriff Revolving Fund	2,108.80
i. SCA2010 GRANT Fund	50.00
j. Treasurer Certification Fee Fund	514.61
k. Treasurer Sales Tax Cash Fund	652,170.12
l. Local Emergency Planning Fund	863.32
m. STOP Violence Against Women Fund	2,826.10
n. Fair Board Fund	13,281.45
<u>FY 11/12</u>	
a. General Fund	\$ 420.50
b. Sheriff Justice Assistance Grant Fund	1,873.22

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

There was no New Business to come before the Board.

Rusty Sullivan said the south parking lot was passed unanimously by the City of Norman Planning Commission and was one step closer. George Skinner said District #2 is working hard of the roads and getting in shape for winter.

There were no Public Comments.

There being no further business to come before the Board, Rusty Sullivan moved at 9:08 to adjourn, seconded by Rod Cleveland.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

(Clerk’s note: Amended Agenda was posted Oct. 12, 2012 at 8:11 a.m.)